



<b>Preferred location for the program:</b>		
MBA - Boston	MBA - Springfield	Other
<b>Preferred format of the program:</b>		
In person <u>only</u> ( <i>Not Recorded</i> )	On Demand <u>only</u> (Recorded; no in person attendees)	In-Person with Real-Time webcast (Live-Steaming webcast; available as On Demand Product)
<b>Is this a one-time program, or a series?</b>		
	One-time	Series
<b>If Series is selected, please list proposed future dates and locations of additional program(s):</b>		

### 3. Please list expected faculty members

(Insert faculty member's name as they prefer it to be listed on the calendar and marketing materials.)

<b>Program Chair / Moderator:</b>		
	Phone (office): Phone (cell):	Email:
<b>Co-chair (if any):</b>		
	Phone (office): Phone (cell):	Email:
<b>Panelist / Speaker:</b>		
	Phone (office): Phone (cell):	Email:
<b>Panelist / Speaker:</b>		
	Phone (office): Phone (cell):	Email:
<b>Panelist / Speaker:</b>		
	Phone (office): Phone (cell):	Email:

<b>Panelist / Speaker:</b>		
	<b>Phone (office):</b>	<b>Email:</b>
	<b>Phone (cell):</b>	
<b>Panelist / Speaker:</b>		
	<b>Phone (office):</b>	<b>Email:</b>
	<b>Phone (cell):</b>	

**4. Ancillary Information**

<b>Is there an Ethics component to the program?</b>	Yes	No
<ul style="list-style-type: none"> <li><i>If yes, how many credit minutes?</i></li> </ul>		
<b>Please list other relevant information, if any, for the Education Committee to contemplate and/or consider:</b>		

Please click "Submit" below when you have completed the document.  
 You may also submit the document to [education@massbar.org](mailto:education@massbar.org).  
 Thank you. An MBA staff member will contact you soon regarding your submission.